

**The Diocesan Council  
Episcopal Diocese of Michigan**



**Approved Minutes of Diocesan Council  
November 19, 2011**

Organization & Full Business Mtg.

St. John's, Howell

**Council Members Present:** Bishop Wendell N. Gibbs, Cindy Corner, Bob Swint, Rae Lee Baxter, Don Wiggins, Andy Anyanonu, Judith Schellhammer, Alice Morse, Ross Vandercook, Susan Bock, Gary Hall, Traci Johnson, Rob Sherry, Lizzie Anderson, Liam Connor, Beckie Corner, Ronald Byrd, Deon Johnson, Rob Matras, Geoffrey Smereck (arrived at lunch) Lisa Gray (CTTO, Secretary)

**Absent:** Jenny Ritter (excused), Chuck Tomlinson (excused), Mark Miliotto (excused), Jackie Spann (excused), Shannon MacVean Brown (excused), Richard Bagdasarian (unexcused)

**Diocesan Staff:** Rick Schulte (Record Editor), Jo Ann Hardy (Diocesan Administrator)

8:30am **Continental Breakfast available**

9:05 **Opening prayers-**Bishop lead opening prayers

**Role Call-** Bishop called role (and underscored necessity of notifying him of absences)

**Introductions, Notebooks, Meeting Schedule**

**Introductions-** Bishop introduced Diocesan Council notebooks and meeting material.

**Sexual Misconduct Policy -** Diocesan Council members were asked to sign and turn in the Sexual Misconduct Policy Acknowledgment

**Role of Diocesan Council Members-** Bishop provided overview of the role of Diocesan Council and the difference between Standing Committee and Diocesan Council. Diocesan Council is the corporate and legal governing body of the diocese; Standing Committee is an Ecclesiastical body serving as the Bishop's Advisory Council.

**Term Limits** were explained and reviewed as well as appointees.

**Appointees:** *Diocesan Council affirmed the Bishop's diocesan council appointments for membership: Andy Anyanonu, Jackie Spann, Bob Swint, Traci Johnson, Ross Vandercook, Jenny Ritter, Liam O'Connor. Motion passed.*

**Registrar:** *Diocesan Council affirmed the Bishop's appointment of Ms. Jo Ann Hardy, Diocesan Administrator to serve as Diocesan Registrar. Motion passed.*

The following people were duly elected (or confirmed) to the following offices, positions or authorities:

**Dean:** Susan Bock (clergy re-appointed with confirmation)

**Warden:** Rob Sherry (lay member- elected)

**Secretary** of Council: The Rev'd Cn. Lisa Gray (confirmed)

**Treasurer** of Council: Mark Miliotto (confirmed)

**Diocesan Chancellor:** Steve Ott, Esq. (confirmed),

**Vice Chancellors:** Megan Norris, Natalie Yaw (confirmed)

**Diocesan Signatories:** *The Diocesan Council approved the following Signatories:*

*Bishop Gibbs, Lisa Gray, Jo Ann Hardy, Mark Miliotto, Rob Sherry, Susan Bock*

(Diocesan Policy is 2 signatures on all checks with Treasurer signature on all payroll checks)

10:15am **Property Orientation & Update Report**

Jo Ann Hardy, Diocesan Administrator provided an overview of property issues in the diocese and the role of the Property Advisory Committee.

10:30am **Budget and Finance Introduction and Overview of December Orientation**

-The Budget Narrative 7 minute CD Presentation was shown

-Bishop explained the Treasurer, Mark Miliotto, will present a lengthy overview of Diocesan finances at the December meeting. Attention was called to the narrative overview prepared by the Treasurer for this meeting in his absence.

-Statement of Revenue & Expenditures (Operating Report) was introduced and reviewed as most important report for Council members to track for each meeting.

10:45am **Break**

11:00am **Diocesan Council Committee Overview & Appointments**

Bishop reminded the membership they are required to participate fully on one of the primary committees listed below.

**Executive Committee 2011-2012:**

**President/Chair:** Bishop Gibbs

**Secretary:** Lisa Gray (non-voting)

**Treasurer:** Mark Miliotto (non-voting)

**Class of 2012:** Lizzie Anderson

**Class of 2013:** Ross Vandercook

**Class of 2014:** Alice Morse

**Primary and Secondary Committee Explanation and Expectations**

Bishop introduced the various working committees:

**Primary:** Mission Budget Committee, Tithes & Offerings Committee, Loans and Grants Committee, Resolutions Review Committee, Congregational Viability and Sustainability Committee

**Secondary:** Audit Committee (2012, 2013, 2014 class reps), Personnel Policy Review Committee, Property Advisory Committee, Diocesan Council By-law & Constitution & Canons Committee

**Emrich Advisory Council-** Jo Ann Hardy (staff liaison)

Two council representatives: Ross Vandercook & Alice Morse

11:30 am **Primary Committees met to organize, identify leadership, etc.**

12:15 noon **Lunch**

12:45pm **Approval of Minutes from 9/10/11**

*A motion was made and properly seconded to pass the minutes as presented. Motion passed.*

**Communications to Council-** none.

**Bishop's Update**

Bishop's update included:

- List of congregations in currently in transition
- Congregations that haven't participated at Diocesan Convention for the past few years (St. Augustine-Mason, Emmanuel-Detroit and St. Aidan's, Michigan Center)
- The Rev. Diane Morgan elected president of Standing Committee
- Diocesan Trustees meet next month
- December 10, 2011 Ordination to the Priesthood
- Update on resurrecting a Public Policy Network in the diocese

**Executive Committee Actions-** none

- 1:00pm **Committee & Task Force Reports**
- Audit** (*no report*)
- Congregational Vitality and Sustainability** Deon Johnson  
3 pilot congregations: Grace-Mt. Clemens, All Saint's-Pontiac, St. Matthew/St. Joseph-Detroit in process.
- Emrich Advisory Council**- written report submitted
- Resolution Review** Judith Schellhammer
- Mission & Budget Committee**
- Loans & Grants Committee** Susan Bock  
Report submitted
- Personnel Policy Review Committee** Beckie Corner
- Tithes & Offerings Committee** Don Wiggins  
**5 congregations are either significantly delinquent in their pledges or have given nothing in 2011:** St Matthew/St Joseph- Detroit, St. Cyprian's- Detroit, St Christopher/St Paul- Detroit, Spirit of Hope-Detroit, Advent- West Bloomfield
- By-laws/Constitution & Canons Committee**- no report

1:45pm

**Other Business**

- 1.) Approval requested for establishment of Accrual Account to escrow 2011 surplus revenue to support Finance Department Transition in 2012.  
Bishop announced that Director of Finance, Maria Franklin plans on retiring at the end of this next year's audit in 2012. In order to facilitate the transition he requests that surplus monies from 2011 revenue be earmarked for this transition.  
*Motion made and properly seconded to create an accrual account for this transition. Motion passed.*

- 2.) Confirm Record Board Nominations

**Record Board Nominations:**

*Diocesan Council affirmed the Record Board nominations presented:*

Terms	Names
1 year	Indira Samuels
	Steve Findlay
2 year	Deon Johnson
3 year	Jim Hamilton
	Larry Parrott

1:40

**Adjournment**


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<b>8:30 Continental Breakfast</b> <b>9:00 Meeting start</b>	<b>Location</b> <b>St Paul's Cathedral, Detroit</b>
<b>Saturday, December 17, 2011</b>	<b>Full Business Meeting</b> (with facilitated conversation re: <b>Mission Planning</b> )