	Leave-Taking from a Total Ministry MST Suggested process
Step 1 Discernment	If the person is a cleric, he/she will need to be in conversation with the Bishop as a part of the discernment. If the person is a lay-commissioned member of the MST, discussion with the Bishop will be encourage, but not required.
	Being a member of an MST is being a member of group ministry. Whether a person feels they need to step away from the responsibilities of the MST or, as a group, the MST feels that it might be time for changes to be made an appropriate and adequate period of time must be set aside for group discernment. Therefore, the Ministry Developer should be contacted as soon as possible to facilitate the group's discernment.
	If an individual does not feel comfortable talking to the other members of the MST about this for any reason, he/she must contact the Ministry Developer.
Step 2 Planning	A plan for leaving is developed by the entire MST in consultation w the Ministry Developer. The plan will contain 3 parts: 1. Informing/Announcing 2. Celebrating the ministry of the whole MST and the person leaving 3. Continuing in ministry as an MST
Step 3 Informing/ Announcing	Based on the plan, the Vestry/BC is informed first. The Vestry/BC and MST determine how/when to inform the congregation. The Vestry/BC and MST announce the change to the rest of the congregation. The Ministry Developer makes any necessary diocesan-wide announcements and informs the Commission on Ministry and Standing Committee of the pending changes.
Step 4 Celebrating	To help celebrate the ministry of this person, the Ministry Developer will be present for a Service for the Ending of a Pastoral Relationship (BoS, pg 339), revised for EDOMI Total Ministry use.
	The MST will be re-covenanted by the Ministry Developer after a period of 1-2 months.
Step 5 Continuing in Ministry	If the person is going to remain as a member of the congregation and has discerned a call to continue in some form of leadership ministry, he/she must take a 6-12 month break before resuming those ministries (preaching, teaching, leading worship, etc.). The exact timing to be determined in consultation with the Ministry Developer.