

The Diocesan Council

Episcopal Diocese of Michigan



March 24, 2018 St. Paul's Episcopal Church, Brighton, MI
Full Business Meeting – Approved Minutes

Council Members Present: Bishop Wendell N. Gibbs, Askari Asante, Andy Anyanonu, Bruce Cann, Lynda Carter, Paul Castelli, Steve Chisholm, Steven Domienik, Claudia Hamlin, Martha Hanoian, Clare Hickman, Bruce Hinkle, Shirley Lappi, Linda MacDonald, Winfred Mandody, Joyce Munro, Katie Oppenheim, Bill Stech, Felicity Thompson, Diana Walworth, Roger Weekes, Edie Wakevainen (Secretary), Judith Schellhammer (Assistant Secretary), Mark Miliotto (Treasurer)

Council Members Absent: Imogen Rhodenhiser (excused), Jenny Ritter (excused)

Diocesan Staff: Anna Schroen (Director of Communications), Jo Ann Hardy (Canon Administrator), Jim Gettel (Canon for Congregational Life)

10:00 – Morning Worship led by Bishop Gibbs

Roll Call – quorum present

Agenda accepted as written

Approval of Minutes from January 27, 2018

Motion was made and properly seconded to accept the minutes as written. Motion passed.

Communications to Council

Deferred to Treasurer's report

Executive Committee Action -- none

Program Staff Presentations

Canon Jim Gettel and Anna Schroen each presented an overview of the work for which they are responsible.

Bishop's Update

- Visits to St. Stephen's, Wyandotte; St. Michael's, Lansing; St. Paul's, Brighton; All Saints', Pontiac
- Renewal of Ministry and Welcoming of a New Rector for The Rev. Julia Huttar-Bailey, Trinity in the Woods, Farmington Hills
- Travel to Dominican Republic to meet with Dominican Development Group
- Continuing education
- Meeting with Lutheran partners at One Community MSU
- Two well-attended vestry days
- Deacons' quiet day
- House of Bishops meeting
- Met with Search and Nominations Committee
- Called together task group of Trustees and members of Diocesan Council to talk about how to respond financially to needs in the diocese. Bill Stech presented a written report describing the work of the task group. Canon Hardy described the proposed Church Facility Maintenance Program, which will be presented for approval in the future, as one part of the strategy.

Property Report

Canon Hardy presented a written report. The property of St. Martha's and the property of St. George's will be removed from the report, as the sales are final. The property of Emmanuel Church, Detroit, will be up for renegotiation of land contract prior to the next Council meeting. A motion was made and properly seconded to have the Executive Committee handle this renegotiation. Motion passed.

Financial Report

Mark Miliotto presented a written report. A motion was made and properly seconded to receive the Treasurer's report and file for audit. Motion passed.

M. Miliotto discussed his research on the Land Purchase Property Sold fund. In 1994, Diocesan Council approved a policy regarding how to use the fund, and it was affirmed by Diocesan Convention. Funds can be used to start a new Christian venture.

M. Miliotto presented a letter from St. Clare's, Ann Arbor, requesting an adjustment to their 2018 diocesan apportionment, specifically to decrease it by \$20,000. Discussion ensued. A motion was made and properly seconded to grant the \$20,000 decrease. Motion passed. K. Oppenheim abstained.

Updates/Committee Reports

Primary Committees

Mission Budget – C. Hamlin reported that they have planned the two required meetings, one of which will take place during the Ministry Fair.

Tithes & Offerings – P. Castelli presented a written report.

Loans and Grants – B. Stech presented a written report.

1. The Loans and Grants Committee moves the following with regard to Covenant V grants:

1500 – TBLG Concerns
 2000 – Word and World (St. Peter's, Detroit)
 2000 – Disability Awareness
 2000 – St. Peter's Detroit – We the People of Detroit
 1250 – Coalition to Prevent Gun Violence – Delivering ASK program to Episcopal congregations
 2000 – St. Stephen's Grace in Action
 1000 – Crossroads of Michigan
 1500 – Incarnation Pittsfield Twp.
 750 – St. James – Dexter – Coffee and Conversation on social justice
 4250 – Action of Greater Lansing
 750 – Covenant 5 Admin *
 1000 – Covenant 5 Contingency**
 \$20000 TOTAL***

*Covenant Five Administrative Costs Proposed Expenditures-

\$ 50 Covenant 5 presence and work at Diocesan Convention for table
 \$ 300 Organizational memberships and support for work that helps our work,
 \$ 200 Website
 \$ 200 Donations to parishes hosting Covenant 5 meetings

** Covenant 5 Contingency

The Contingency allocation is for important grant requests which may arise over the course of the year between conventions and after Covenant 5's deliberations and requests to Council. It offers flexibility to respond, and in fact in the past has been used for such things as response to Hurricane Katrina in 2006, funding for the Unstuck Event co-sponsored by Church of the Incarnation in early 2012, and in 2014 on Disability Awareness' increased work to end bullying.

Motion passed.

2. Bricks and Mortar Grants

a) Trinity, Belleville has requested \$10,000 grant to help fund an update to their Parish Hall that will make it both more functional and hospitable. They will use the money to update flooring, add cabinets, repaint and draped fabric to absorb sound and add color. The total cost will be \$22,883.26. The committee is not able to fund the full request but recommends approval of a grant of \$5000. *Motion passed.*

2. St. Philip's, Rochester has requested \$15,000 to help fund repair and upgrade the entrance to their Church. The congregation will fund approximately \$238K and is asking for a loan which will be discussed in the loan section of this report. The committee is not able to fund the full request but recommends approval of a grant of \$5000. *Motion passed.*

3. St. Paul's, Lansing has a major structural issue with their parking lot that was discovered while the other repair work that was covered by Church Insurance was being done. The Loans and Grants Committee recommends a single grant of \$5,000. *Motion passed.*

4. St. Peter's, Detroit has requested a 10,000 grant to repair windows on their building. The committee recommends a grant of \$3,000 for this project, with the proviso that the remaining required materials be received by the Treasurer. *Motion passed.*

3. Bricks and Mortar Loans

a) St. Paul's, Lansing has requested a loan for \$145,000. The Committee moves that the loan be given, with interest and repayment to begin when their current loan is paid off. The interest will be set at that time through negotiation with the Director of Finance relative to the current market rate. *Motion passed.*

b) St. Philip's, Rochester has requested a loan for \$181,000. A motion was made and properly seconded to approve a loan for up to \$181,000, provided that the Executive Committee receives information regarding proper bids and scope of work. *Motion passed.*

4. Social Services Ministry Grants

The committee considered the sixteen applications received, totaling \$70,500 in requests. Many of the requests are for direct assistance with food needs, medical assistance, and educational programs for children.

Recommendation 1: To maximize the amount of funds available for these ministries, the Loans and Grants committee requested that \$7,912, (one-half) of the Sustainable Development Goal funds in council's budget for 2018 be allocated in support of the Social Service Grants. Approval of this request would make a total of \$61,412 available for distribution. *Motion passed.*

Recommendation 2: The Loans and Grants Committee made the following recommendations for the Social Service Ministries Grants:

1. Ann Arbor, St. Andrews - daily breakfast 7000
2. Ann Arbor/Saline, Holy Faith - paper pantry 2000
3. Ann Arbor, Oasis - TBLG Outreach 3000
4. Brooklyn, All Saints - Community Dinner 3000
5. Detroit, Messiah - Youth program 2500
6. Detroit, Mariners Inn - Support for Residents (food) 10000
7. Detroit, St Matthews & St. Josephs - Youth program 2500
8. Hillsdale, St. Peter's - Free Health Clinic 2500
9. Lincoln Park, St. Michael's - After School Tutoring 1200
10. Mt. Clemens, Grace = Community Dinner 2850
11. Mt. Clemens, Hearts for home (non-Episcopal entity) 0
12. Plymouth, St Johns - Food Pantry 1012
13. Pontiac, Bound Together - Afterschool Program/Tutoring 12000
14. Royal Oak, St. John's - Food pantry 2350
15. Shelby Twp., St. Luke's - paper pantry 2000
16. Williamston, St. Katherine's - Forster Woods Adult Care 7500

Motion passed.

Vital Congregations – no report

Resolution Review – J. Schellhammer presented a written report.

Secondary Committees

HR Policy – Canon Hardy reported that an update of the manual is underway and will be presented to Council within this year.

Audit – M. Miliotto reported that the on-site portion of the audit occurred last week. The Audit Committee will meet with the auditors in May.

By-laws/Constitution & Canons – no report

Property Advisory

L. Carter presented a written report on the Committee's recommendations regarding the rectory of St. Katherine's, Williamston. The report outlined a process for transferring ownership of the property from St. Katherine's to the Diocese and then, through a land contract, to The Rev. Ronald Byrd. *Motion passed.*

Liaisons

Canterbury House U of M – no report

One Community MSU – C. Hamlin presented a written report.

Bishop Gibbs added that there will be a seven-member Board for One Community. This year, there will be 4 Episcopalians and 3 Lutherans, with the balance shifting annually.

Covenant V – no report

Whitaker Advisory Council – S. Domienik presented a written report.

Emrich Advisory Council – J. Munro presented a written report. Fr. Deon Johnson will attend the May Diocesan Council meeting to answer questions about Emrich.

Other Business

Bishop Gibbs thanked the three Council members who are serving on the Transitions Committee (F. Thompson, B. Cann, S. Domienik). He reported that I. Rhodenhiser and baby George are doing well. He also reported that S. Domienik got married last weekend.

Adjournment – 1:15 pm

Next Meeting:

Meeting Date & Time	Agenda/Focus	Location
Saturday, May 19, 2018 10:00am – 2:00pm	Full Business Meeting (program staff visits: Travis, Hesse, McLaughlin)	St. Paul's Episcopal Church, Brighton, MI