



May 19, 2018 St. Paul's Episcopal Church, Brighton, MI
Full Business Meeting – Approved Minutes

Council Members Present: Bishop Wendell N. Gibbs, Askari Asante, Lynda Carter, Steve Chisholm, Steven Domienik, Martha Hanoian, Clare Hickman, Shirley Lappi, Linda MacDonald, Joyce Munro, Katie Oppenheim, Imogen Rhodenhiser, Jenny Ritter, Felicity Thompson, Diana Walworth, Edie Wakevainen (Secretary), Judith Schellhammer (Assistant Secretary), Mark Miliotto (Treasurer)

Council Members Absent: Andy Anyanonu (excused), Bruce Cann (excused), Paul Castelli (excused), Claudia Hamlin (excused), Bruce Hinkle (excused), Winfred Mandody (excused), Bill Stech (excused), Roger Weekes (excused)

Diocesan Staff: Anna Schroen (Director of Communications), Jo Ann Hardy (Canon Administrator), Vicki Hesse (Director, Whitaker Institute), Nancy McLaughlin (Ministry Developer), Eric Travis (Missioner for Youth and Young Adult Ministries)

10:00 – Morning Worship led by Bishop Gibbs

Roll Call – quorum

Agenda – accepted as written

Approval of Minutes from March 24, 2018

Motion was made and properly seconded to accept the minutes as written. Motion passed.

Communications to Council

- St. Paul's, Lansing – thanksgiving for grant and loan
- Rosalee and Jim Huber (St. Paul's parishioners)
- Spirit of Hope, Detroit – Motion was made and properly seconded to reduce pledge to diocese from \$4943 to \$0 and to defer loan payment to the diocese for one year with no accrual of interest. *Motion passed.*
- The Church at Crossroads-Episcopal Grant – Motion was made and properly seconded to grant \$19,814 per year for three years from Land Purchase Property Sold fund. *Motion passed.*

Executive Committee Action -- none

Program Staff Presentations

Vicki Hesse, Nancy McLaughlin, and Eric Travis each presented an overview of the work for which they are responsible.

Bishop's Update

- Safeguarding Model Policies Task Group Update/Q&A with Eric Travis and Vicki Hesse
Model Policies are the minimum of what we will do in our diocese (e.g. renew every 3 years, not 5); Universal Training is for everyone in the church, children on up—our diocese has created 1.5-hour training as a part of spiritual formation that anyone can offer anywhere—AND some need

more training and our diocese has created one extra 6-hour training for leaders and supervisors
In June, there will be 3 train-the-trainer sessions

- Visits to St. David's, Southfield; Trinity, St. Clair Shores; St. Thomas, Trenton
- Scotland pilgrimage
- Clergy Conference
- Seating of Canon Hardy at the Cathedral
- Support Executive Assistant Beth Rowley at BEST Training
- Regional confirmations
- Continuing Education in family systems
- Legislative Chairs meeting in preparation for General Convention
- Ministry Fair
- Annual retreat
- Mariners Inn, St Anne's Mead board meetings
- The Rev. Joyce Matthews and The Rev. Ann Webber are retiring
- The Rev. Laurel Dahill is moving to the Diocese of New Westminster in Canada
- Listening sessions for Bishop search
- Diocesan ordinations June 9th
- Whitaker Institute year-end celebration is June 6th
- Pray for General Convention of the Episcopal Church in Austin, TX (July 5-13)

Property Report

Canon Hardy presented a written report.

1. Property of St. Peter's, Tecumseh—Congregation leasing property to merge with another church. Request for permission to evaluate property, and list for sale, with assistance of diocesan realtor. Motion made and properly seconded. *Motion passed.*
2. Property of Emmanuel, Detroit—Buyer has requested extension of 3 years on land contract. Interest rate 4%. Motion made and properly seconded. *Motion passed.*
3. Property of St. Matthew's Flat Rock—Buyer has requested that 4 months (April, May, June, and July 2018) of land contract payments be added to the end of their contract. Payments to resume for August 2018. Motion made and properly seconded. *Motion passed.*

Financial Report

Mark Miliotto presented a written report. A motion was made and properly seconded to receive the Treasurer's report and file for audit. *Motion passed.*

Updates/Committee Reports

Primary Committees

Mission Budget – Mark Miliotto presented a report. First budget hearing at St. Paul's Lansing on May 5th during Ministry Fair. Next hearing is at the Cathedral May 24th at 7:00 pm. Will present draft budget at next Council meeting.

Tithes & Offerings – Mark Miliotto presented a report. \$23,000 allowance in budget for shortfalls. Already approved reductions totaling more than that. Other congregations trending towards not making full pledge. Trinity Farmington Hills trending ahead.

Loans and Grants – Jo Ann Hardy presented a report.

Bricks and Mortar Grants:

The amount available in the fund for distribution this month is \$8,892 with an additional \$10,869 to become available on June 30th. The Committee received 2 applications for consideration.

1. St. George's, Milford--Has requested \$10,000 grant to help fund an emergency boiler update that was done on Good Friday. They had used funds that were from a capital improvement fund intended for necessary roof repair. The committee has limited amount of funds and is not able to fund the full request but recommends approval of a grant of \$4,400. (Congregation can also apply to the Trustees for a grant for this project). *Motion passed.*

2. Resurrection, Ecorse--Has requested \$25,630 to fund replacement of their sewer pipes includes replacing pipes, pumps, electric panels and motors. The congregation is asking us to fully fund the project which we don't have the resources to do. The committee recommends approval of a grant of \$4,400 which we will hold in reserve until we see they have enough money to finish the project. (Congregation can also apply to the Trustees for a grant for this project). *Motion passed.*

The committee recommends that we hold the June disbursement for emergency needs as they arise over the summer.

Bricks and Mortar Loans:

The Committee received two requests for loans. The committee recommends the loans for Milford and Livonia with details of funding source, terms and interest rate will be determined by the Director of Finance and the Canon Administrator.

1. St. George's, Milford has asked for a 10-year loan for up to \$30,000 to fund their roof repair. They have been active in raising money for capital projects and this is the third necessary major capital project done within two years. *Motion passed.*

2. St. Andrew's, Livonia has requested an additional \$10,000 loan to complete their parking lot project. A previous loan of \$25,000 was awarded in June 2017. *Motion passed.*

Vital Congregations – Clare Hickman presented a report. They haven't been sent anywhere. They will communicate with Jim Gettel to see how they can assist with any congregations having difficulties. Will start planning advanced renaissance workshop planning for the fall.

Emrich Presentation – Fr. Deon Johnson

About 3% of retreat centers in U.S. are self-sustaining.

Plans for moving ahead:

- Reduce capacity from 91 to 75 (removing bunk beds)
- Changing website—online registration, virtual tour, etc.
- New marketing plan—e.g. confirmation retreat with YAYA, market to other local churches
- New brochure
- Invite congregations to sponsor a room renovation
- Sponsoring retreats offered to diocese and local community, renting meeting spaces
- Boosting wireless service

The diocese may need to help financially to keep Emrich afloat.

Resolution Review – Judith Schellhammer presented a written report.

Deputation for General Convention requests that people ask their deaneries to read through the Blue Book resolutions posted and have them share their thoughts.

Secondary Committees

HR Policy – no report

Audit – Committee will meet with auditor on Wed., May 30th, Trinity Belleville at 1:00 pm.

By-laws/Constitution & Canons – no report

Property Advisory -- no report

Liaisons

Canterbury House U of M – Felicity Thompson presented a written report.

One Community MSU – no report

Covenant V – no report

Whitaker Advisory Council – Steve Domienik presented a written report. Encourage congregations to invite Vicki to visit and talk about Whitaker.

Emrich Advisory Council – no report

Adjournment – 1:15 pm

Next Meeting:

Meeting Date & Time	Agenda/Focus	Location
Saturday, June 23, 2018 10:00am – 2:00pm	Full Business Meeting (program staff visits: Hardy, Miliotto); Updated Safeguarding Policies adoption	St. Paul's Episcopal Church, Brighton, MI