

Episcopal Diocese of Michigan
2019 Operating Budget and Draft 2020 Budget
Summary
Approved by Diocesan Convention 10.27.2018

	2017	2018	Approved	Draft
	Actual	Actual	2019	2020
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
Operating Revenues				
Apportionment Pledges	1,585,004	1,574,632	1,579,000	1,579,000
Dividends & Interest	491,805	503,103	516,140	521,700
Contributions	219,108	226,409	227,000	227,000
Total Operating Revenues	<u>2,295,917</u>	<u>2,304,144</u>	<u>2,322,140</u>	<u>2,327,700</u>
Operating Expenses				
Salaries and Benefits	1,088,631	1,164,342	1,194,241	1,197,473
Professional Fees	102,038	83,158	85,450	85,589
Occupancy	172,026	170,652	172,300	172,327
Office Expenses	64,020	58,892	60,820	60,914
Communications and P.R.	32,372	30,724	36,900	36,959
Conf, Mtgs, & Events	116,050	120,773	114,400	114,582
Denominational Support	362,713	332,833	339,700	340,988
Travel & Related Business	82,830	73,029	84,500	84,630
Grants and Other Outreach	208,614	211,875	212,571	212,948
Equipment	21,636	22,972	21,258	21,290
Total Operating Expenses	<u>2,250,931</u>	<u>2,269,250</u>	<u>2,322,140</u>	<u>2,327,700</u>
Net Op Surplus/<Deficit>	<u>44,986</u>	<u>34,894</u>	<u>0</u>	<u>0</u>

Episcopal Diocese of Michigan
2019 Operating Budget and Draft 2020 Budget
Account-Level Detail
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	2017	2018	Approved 2019	Draft 2020
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
Operating Revenues				
Apportionment Pledges				
41100 Apportionment Current Yr	1,573,776	1,565,049	1,569,000	1,569,000
41200 Apportionment Prior Yr	11,229	9,583	10,000	10,000
	<u>1,585,004</u>	<u>1,574,632</u>	<u>1,579,000</u>	<u>1,579,000</u>
Dividends & Interest				
42000 Dividends	56,338	63,511	65,070	65,700
42100 Extended Ministries	342,157	345,909	356,120	360,600
42300 Endowment Fund	49,854	50,213	51,450	51,900
42400 Interest Income	43,455	43,471	43,500	43,500
	<u>491,805</u>	<u>503,103</u>	<u>516,140</u>	<u>521,700</u>
Contributions				
42200 Tannahill Fund	217,500	225,000	225,000	225,000
43000 Contributions Unrestricted	1,608	1,409	2,000	2,000
	<u>219,108</u>	<u>226,409</u>	<u>227,000</u>	<u>227,000</u>
Total Operating Revenues	2,295,917	2,304,144	2,322,140	2,327,700
Operating Expenses				
Salaries and Benefits				
70100 Salaries	775,034	829,288	837,360	838,715
70101 Staff Exp Shared by Others	(52,170)	(50,555)	(50,902)	(51,063)
71310 Payroll Taxes-FICA	43,884	44,415	44,716	44,789
71410 Medical Insurance	198,849	203,016	217,491	217,841
71420 Life Insurance	6,297	6,593	6,868	6,879
71430 Disability Insurance	5,851	6,615	7,022	7,033
71440 Worker's Compensation	1,719	1,115	2,000	2,003
71510 Clergy Pension	35,564	43,852	44,291	44,362
71520 Lay Pension	49,281	48,694	53,215	53,301
71530 Retiree Medical	19,000	19,529	20,408	20,441
71600 Sabbatical Provision	4,001	11,779	11,772	13,172
71900 Other Personnel Costs	1,322	0	0	0
	<u>1,088,631</u>	<u>1,164,342</u>	<u>1,194,241</u>	<u>1,197,473</u>
Professional Fees				
72220 Pastoral Care	1,200	2,200	3,600	3,606
72240 Ecclesiastical Discipline	8,300	0	2,400	2,404
72290 Outside Services	32,767	22,861	23,700	23,739

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72310 Legal	15,000	15,000	15,000	15,024
72360 Audit	13,340	13,340	14,000	14,023
72380 Payroll Processing	3,268	3,695	3,750	3,756
72385 IT Support	27,988	23,562	23,000	23,037
72500 Honoraria	175	2,500	0	0
	102,038	83,158	85,450	85,589
Occupancy				
73200 Diocesan Center Maint	155,800	155,800	155,800	155,800
73400 Property/Liability Insurance	16,226	14,852	16,500	16,527
	172,026	170,652	172,300	172,327
Office Expenses				
74100 Telephone	7,900	7,809	8,000	8,013
74200 Cell Phone	6,251	6,322	6,700	6,710
74400 Internet Services	1,931	1,590	1,320	1,322
74500 Postage & Delivery	19,722	19,552	21,800	21,835
74600 Net Copy Exp/<Reimb>	7,110	10,139	7,000	7,011
75100 Reference Materials/Subs	3,371	1,859	3,250	3,254
76400 Licenses/Copyright	220	235	250	250
77100 Office Supplies	11,722	8,800	9,300	9,315
77200 Bank Charges	5,322	2,369	2,050	2,053
77400 Worship Supplies	472	216	1,150	1,151
	64,020	58,892	60,820	60,914
Communications and P.R.				
74700 Electronic Marketing	152	1,132	1,000	1,002
74800 Promotional Marketing	4,164	3,983	3,500	3,505
74900 Outside Printing/Copying	27,338	25,087	32,400	32,452
74950 Copying	718	522	0	0
	32,372	30,724	36,900	36,959
Conferences, Meetings, & Events				
75200 Membership	5,488	5,546	4,500	4,507
75300 Conference & Seminars	11,681	12,406	11,400	11,417
75360 Training	3,470	3,176	2,400	2,404
75500 Facility Rental	34,810	32,529	27,400	27,444
75600 Hosting	4,605	3,498	4,450	4,458
75700 Other Meeting Costs	105,170	121,516	113,900	114,083
75800 Staff Meetings	814	802	500	501
75900 Event/Meeting Offset	(49,987)	(58,700)	(50,150)	(50,232)

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	116,050	120,773	114,400	114,582
Denominational Support				
76100 TEC Assessment	346,513	316,612	323,388	324,640
76200 Provincial Assessment	4,200	4,221	4,312	4,329
76500 Episcopal Election Accrual	12,000	12,000	12,000	12,019
	362,713	332,833	339,700	340,988
Travel & Related Business				
78100 Mileage Reimbursements	21,425	21,367	24,100	24,139
78150 Gas cost (Auto)	1,104	1,382	1,200	1,202
78200 Vehicle Expense	8,017	7,035	7,500	7,512
78500 Staff Travel & Lodging	46,928	36,557	45,500	45,570
78600 Travel - Meals	5,357	6,688	6,200	6,207
	82,830	73,029	84,500	84,630
Grants and Partnerships				
75400 Discretionary Fund	2,363	2,552	3,000	3,005
79500 Chaplaincy Support	120,000	120,000	120,000	120,194
79600 Grants				
SDGs	15,751	15,823	16,071	16,130
Advocacy Ministries	19,000	20,000	20,000	20,032
Social Ministry Programs	51,500	53,500	53,500	53,587
	208,614	211,875	212,571	212,948
Equipment				
81100 Equipment Purchase	1,223	2,330	0	0
81200 Equipment Rental	10,793	10,547	10,800	10,817
81300 Equip Maint & Supplies	356	799	1,000	1,002
81400 Computer Maint & Software	9,265	9,296	9,458	9,471
	21,636	22,972	21,258	21,290
Total Operating Expenses	2,250,931	2,269,250	2,322,140	2,327,700
Net Operating Surplus/<Deficit>	44,986	34,894	0	0

Episcopal Diocese of Michigan
2019 Operating Budget and Draft 2020 Budget
Program-Level Summary
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	2017	2018	Approved 2019	Draft 2020
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
Operating Revenues				
Communications	785	1,160	1,000	1,000
Diocese General	2,295,132	2,302,984	2,321,140	2,326,700
Total Operating Revenues	<u>2,295,917</u>	<u>2,304,144</u>	<u>2,322,140</u>	<u>2,327,700</u>
Operating Expenses				
Episcopate				
Episcopate - General	379,459	365,619	372,691	374,579
Canonical - Diocese	27,570	35,345	35,000	35,057
Diocesan Convention	66,370	64,947	57,850	57,943
Churchwide Mission Supp	389,604	354,157	364,100	365,426
Total Episcopate	<u>863,004</u>	<u>820,069</u>	<u>829,641</u>	<u>833,005</u>
Mission Program				
Congregational Develop	127,809	125,733	130,047	130,255
Transition Ministry	4,696	6,097	5,900	5,908
Youth & Young Adult Min	140,042	133,650	140,412	140,634
Ministry Development	100,971	95,740	98,310	98,464
WI Program Support	57,989	132,659	118,038	118,225
Communications	134,140	115,393	123,360	123,555
Total Mission Program	<u>565,647</u>	<u>609,272</u>	<u>616,067</u>	<u>617,041</u>
Mission Partnerships				
Campus Ministry	120,000	120,000	120,000	120,194
SDGs & Companion Dio	15,751	15,823	16,071	16,130
Advocacy Ministries	19,000	20,000	20,000	20,032
Social Ministry Programs	51,500	53,500	53,500	53,587
Total Mission Partnerships	<u>206,251</u>	<u>209,323</u>	<u>209,571</u>	<u>209,943</u>
Administrative Support				
Administration	166,631	176,683	182,715	183,006
Finance	205,836	211,189	239,246	239,662
Office General	243,562	242,715	244,900	245,043
Total Admin Support	<u>616,029</u>	<u>630,587</u>	<u>666,861</u>	<u>667,711</u>
Operating Expenses	<u>2,250,931</u>	<u>2,269,250</u>	<u>2,322,140</u>	<u>2,327,700</u>
Net Op Surplus/<Deficit>	<u>44,986</u>	<u>34,894</u>	<u>0</u>	<u>0</u>