



The Diocesan Council

Episcopal Diocese of Michigan

January 25, 2020 St. Paul's Episcopal Church, Brighton, MI
Full Business Meeting – APPROVED Minutes

Council Members Present: Askari Asante, Dan Buchin, Bruce Cann, Lynda Carter, Paul Castelli, Steve Chisholm, Toni Dennis, Anthony Estes, Bruce Hinkle, Sandi Hite, Shirley Lappi, Linda MacDonald, Katie Oppenheim, Steven Steinberger-Domienik, Felicity Thompson, Luke Thompson, Teresa Wakeen, Diana Walworth, Roger Weekes

Council Members Absent: Bill Stech, Anthony Estes, Judith Schellhammer (Assistant Secretary, excused), Edie Wakevainen (Secretary, excused)

Diocesan Staff Present: Bishop-elect Bonnie A. Perry, Mark Miliotto (Treasurer), Jo Ann Hardy (Canon Administrator), Anna Stania (Director of Communications)

10:00 – Bishop-elect Bonnie A. Perry led the group in prayer.

Roll call – Quorum established.

Agenda accepted as written

Approval of Minutes from November 16, 2019

Approved as written.

Executive Session

Bishop-elect Perry called for an Executive Session. Members of the staff were excused from the meeting. Following the Executive Session, members of the staff were asked to rejoin the meeting. *A motion was made and properly seconded that the salaries of the diocesan staff (excluding Bishop-elect Perry) be revised as follows. Motion passed.*

Accountant 58,989

Bishop Elect (Diocesan Bp after 2.8.20) 145,000

Bookkeeper/Payroll Clerk (part-time) 8,908

Canon Administrator 81,509

Canon for Congregational Life 76,188

Director of Communications 57,019

Director of Finance 79,998

Director of Whitaker Institute 72,139

Executive Assistant - Office of the Bishop 58,655

Ministry Developer 63,559

Missioner for Youth & Young Adults 62,558

Program Assistant, Whitaker Institute (part-time) 18,086

Secretary for Diocesan Administration 36,794

Communications to Council – Request from St. Paul's, Brighton

The members of Council considered a loan request from the vestry of St. Paul's, Brighton to extend an additional \$45,000 loan, in addition to the existing \$255,000 loan balance. Mark Miliotto explained the circumstance regarding the request for additional funds to reduce their existing commercial loan to support

renovation of their worship space. *A motion was made and properly seconded to approve the request of the vestry of St. Paul's, Brighton for an early refinance of their existing loan (10.31.2020 maturity with balloon payment) and the expansion of the newly refinanced loan back up to \$300,000 (an additional \$45,000) in support of their building project. Following discussion, the motion passed.*

Bishop-elect Perry's Update & Upcoming Events

Bishop-elect Perry shared that she has visited a great number of congregations, with a goal to visit each congregation with the first year. Each congregation will be asked to consider:

- Community Needs
- Work that they have been doing
- Leadership Gifts
- Who is the community around your church

The Bishop-elect also extended invitations to members of Diocesan Council to attend:

- Vestry Days (February 22 at the Cathedral Church of St. Paul, March 7 at St. Paul's, Lansing)
- Community Organizing Training – Tentative dates June 26-28, 2020. Location TBD
- Consecration Weekend Activities
 - Reception & Open House – Friday, February 7 at the Henry Autograph Collection Hotel
 - Service of Ordination and Consecration – Saturday, February 8 at the Ford Center for the Perform Arts in Dearborn
 - Welcome & Seating of the 11th Bishop of Michigan – Sunday, February 9 at the Cathedral Church of St. Paul, Detroit

Bishop-elect Perry then shared more information regarding the Community Organizing Training. Everyone called to ordained leadership will be required to have this learning experience. Members of Diocesan Council will also be invited to attend. The regularly scheduled June Council meeting will take place at a designated time during the Saturday training day.

Property/Administration Report

Action item: Extension of Land Contract for property of St. Andrew's, Clawson – Canon Hardy presented information on the land contract for the sale of the property, which was originally sold in 2012. The balloon payment of \$125,091 is now due, and the buyer has requested to extend the land contract. *A motion was made and properly seconded to extend the land contract for an additional 4 years at the existing terms (through January 2024). Following discussion, the motion passed.*

Finance Report

Mark Miliotto presented current financial reports for review. Discussion followed regarding the financial positions of Whitaker Institute and The Emrich Retreat Center, both with negative cumulative balances. Time will be set aside at the next Council meeting for fuller discussion of both entities. The Bishop-elect shared that she would be spending three days at the Emrich Center for a personal pre-consecration retreat. Roger Weekes and Katie Oppenheim volunteered for the Emrich sub-committee. *A motion was made and properly seconded to receive the Treasurer's report and file for audit. Motion passed.*

Committee Reports and Updates

Mission Budget – no report/no action items

Tithes & Offerings/Vital Congregations – written report received

Resolution Review – written report received

Loans & Grants – Martha Hanoian presented the committee report.

Social Service Ministries Grants: In preparation for the Social Service Ministries grant program (applications due on March 1) the Loans and Grants Committee requests that 1/2 of the Sustainable Development Goal funds be added to the \$53,500 in the 2020 budget to be allocated for or Social Service Ministries Grants. *A motion was made and properly seconded that \$8,064.50, 1/2 of the SDG 2020 budget be added to the pool of funds available for the Social Service Ministries grant. Following discussion, the motion passed.*

Covenant 5 Peace & Justice Advocacy Grants: The Loans and Grants Committee recommends the allocation of the \$22,000 for Peace & Justice Advocacy Grants for the programs as follows:

<u>Ministry</u>	<u>2020 Grant Allocation</u>
Word and World, St. Peter’s, Detroit	\$2,500
St. James, Dexter Coffee and Conversation-	\$1,000
St. Aidan's, Ann Arbor Environmental Outreach	\$2,000
American Friends Service Committee Michigan Criminal Justice Program-	\$4,000
St. Peter's, Detroit Water Justice	\$2,000
Metro Lansing Poor People's Campaign	\$4,000
St. Clare's, Ann Arbor Back Door Pantry	\$2,000
Episcopal Church of the Incarnation Prison Ministry	\$2,000
Crossroads of Michigan, Detroit	\$1,000
Administrative Fees (website hosting, convention participation, contingency grants)	\$700
Peace and Justice Memberships for 2020	\$800
	<u>Total for 2020: \$22,000</u>

Catch Up on Covenant 5/Diocesan Memberships (from 2018/2019 unspent funds - \$1,500)

*National Action Network	\$200
*Michigan League Public Policy	\$200
*Interfaith Council Peace & Justice	\$200
*Episcopal Network for Economic Justice	\$900
	Total \$1500

A motion was made and properly seconded to approve the Covenant 5 2020 Justice and Advocacy Grant awards, and the 2018/2019 “catch up” memberships as recommended by the committee. Motion approved.

HR Policy Review – no report

Audit Committee - no report

By-laws/Constitution & Canons- no report

Canterbury University of Michigan – written report received

Canterbury Michigan State University – verbal update received

Covenant V – Anthony Estes – no report

Whitaker Advisory Council – written report received. Shirley Lappi noted that recent fundraising efforts have supported student scholarships and that an Advisory Council meeting is planned.

Emrich Advisory Council – verbal update received. Noted by Steve Steinberger-Domienik that an Advisory Board meeting will take place on January 30. Thanks were also extended to Bishop-elect Deon Johnson as he prepares for ordination and consecration as Bishop of the Diocese of Missouri.

Youth & Young Adults Ministries – written report received

Adjournment – 11:55 p.m.

Next Meeting:

Meeting Date & Time	Agenda/Focus	Location
Saturday, March 28, 2020 10:00 a.m. – 2:00 p.m.	Business Meeting, Discussion of Emrich Center and Whitaker Institute	St. Paul's Episcopal Church, Brighton, MI