



APPROVED Minutes of Diocesan Council Meeting

Via ZOOM/Conference Call on Saturday, November 13, 2021, at 10:00 AM

In attendance:

Council Members: Bishop Bonnie A. Perry, Rae Lee Baxter, Dan Buchin, Toni Dennis, Martha Hanoian, Bruce Hinkle, Shirley Lappi, Karen Lewis, Alice Sawyer, Cleda Smartt, Halim Shukair, Steven Steinberger-Domienik, Luke Thompson, Roger Weekes, Katie Walworth, Lynn Wiggins

Diocesan Staff: Jo Ann Hardy (Canon to the Ordinary), Mark Miliotto (Canon for Finance)

Absent: Judith Schellhammer (Assisting Secretary), Bill Stech, Edie Wakevainen (Secretary)

Opening Prayer – Bishop Perry

Welcome & Introduction of Council Members – postpone until January Meeting

Bishop's Update – Discussion of 2022 Visions & Goals - Congregational Development, Vitality, Growth & Relevance, Forming and Nurturing Young People, Creating, Forming, Nurturing Lay and Ordained Leaders, New Expression of Ministry & Worship.

Other Goals include Public Witness/Community Organizing and Racial Justice, Reparations and Reconciliation. Financial Stability – Facilitating Transfer of Wealth in Congregations and Stewardship. Stewardship as a year round perspective.

College of Congregational Development

Small Group discussion: “How can Diocesan Council as individual leaders and as a group assist in supporting congregational development in our diocese?”

- Meeting people where they are and developing relationships. Being present and realizing people may never make it through the door.
- Really give things time, it can't be a one and done and say it didn't work.
- Really understand the make-up of the congregation and the make-up of the community. Be deliberate.
- Making sure the budget aligns with the goals of the diocese/council.

Clergy Quiet Day will be November 30, from 9:30 to 11:30 or 12, at the Cathedral or in your living room. The day is to reflect on where we are as we begin Advent.

Acceptance of Agenda – Steve Steinberger-Domienik moved to approve, and Karen Lewis seconded. Motion passed.

Approval of September 2021 Minutes – Steve Steinberger-Domienik moved to approve, and Alice Sawyer seconded. Motion passed.

Request to Ratify an Action of the Executive Committee - An emergency \$10,000 Grant and a \$22,000 Loan was approved by Executive Committee for St. John Westland for emergency roof repair. Dan Buchin moved to approve, and Martha Hanoian seconded. Motion passed.

Review of Financial Reports – Canon Miliotto presented the financial reports. Bruce Cann moved to approve and file for audit, and Alice Sawyer seconded. Motion passed.

Property/Administrative Updates – Canon Hardy presented the following:

1. Canon Hardy requested permission to have the property St. Cyprian's, Detroit evaluated, prepared, and marketed for sale. Martha Hanoian moved to approve, and Steve Steinberger-Domienik seconded. Motion passed.
2. Buyer of the property of St. Matthew's, Flat Rock, has requested some relief to move 5 payments to the end of the land contract. Dan Buchin moved to approve, and Shirley Lappi seconded. Motion passed.
3. St. Elizabeth's, Redford has requested to dissolve the church. Steve Steinberger-Domienik moved to approve, and Alice Sawyer seconded. Motion passed.

Audit Updates – Canon Miliotto presented the following key information from the Audit:

- Note 17 of the financial statements discloses that on December 31, 2020, the uninsured cash balances totaled approximately \$375,600. This extra cash is used to cover swings in cash needs of the diocese.
- There were no difficulties dealing with management.
- Credit Card Transactions: Some receipts were missing or did not have a clear enough description of items.
Recommendations: Complete vendor invoices and good records of the purpose of credit card use.

- We paid unnecessary sales tax. This was due to making online purchases without corporate accounts set up. This was exacerbated by the need to make online purchases due to Covid-19.
- All issues from previous audits have been rectified.
- One adjustment was made for bad debt.

Loans and Grants – Martha Hanoian moved the following:

1. Cathedral Chapter/Cathedral Church of St. Paul: Request of \$10,000 for restoration and repairs from summer floods, resurfacing of the parking lot, replacing drain lines, and repairing below grade sky lights.

Seconded by Karen Lewis. Motion passed.

2. Incarnation, Ann Arbor: Request of \$5,000 for the installation of a heat pump system. Seconded by Karen Lewis. Motion passed.

3. St. Paul's, Jackson: Request of \$10,000 for replacement of a boiler. Seconded by Karen Lewis. Motion passed.

Housing Resolutions – Canon Miliotto presented the following:

1. Whereas the Reverend Sister Veronica Dunbar is employed as a minister of the Gospel of the Episcopal Diocese of Michigan, which does not provide a residence for her, the Diocesan Council resolves that, of the salary to be paid to Reverend Dunbar during 2022, \$9,300 be designated as parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986.

2. Whereas the Reverend Ellen Ekeveg is employed as a minister of the Gospel of the Episcopal Diocese of Michigan, which does not provide a residence for her, the Diocesan Council resolves that, of the salary to be paid to Reverend Ekeveg during 2022, \$58,600 be designated as parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986.

3. Whereas the Right Reverend Bonnie Perry is employed as a minister of the Gospel of the Episcopal Diocese of Michigan, which does not provide a residence for her, the Diocesan Council resolves that, of the salary to be paid to Reverend Perry during 2022, \$55,000 be designated as parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986.

Whereas the Right Reverend Bonnie Perry is employed as a minister of the Gospel of the Episcopal Diocese of Michigan, which does not provide a residence for her, the Diocesan Council resolves that, of the remaining salary to be paid to Reverend Perry during November and December of 2021, \$17,500 (for a total of \$72,500 for the year) be designated as parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986.

4. Whereas the Reverend Halim Shukair is employed as a minister of the Gospel of the Episcopal Diocese of Michigan, which does not provide a residence for him, the Executive Committee of Diocesan Council resolves that, of the salary to be paid to Reverend Shukair during 2022, \$21,100 be designated as parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986.

5. Whereas the Reverend Teresa Wakeen is employed as a minister of the Gospel of the Episcopal Diocese of Michigan, which does not provide a residence for her, the Diocesan Council resolves that, of the annualized salary to be paid to Reverend Wakeen during 2022, \$11,000 be designated as parsonage allowance within the meaning of that term as used in Section 107 of the IRS Code of 1986.

Someone moved to approve these resolutions, and someone else seconded. Motion passed. (Halim Shukair abstained.)

Closing Prayer – Cleda Smart

Respectfully submitted,

Edie Wakevainen

Edie Wakevainen, Secretary, Diocesan Council (with deep appreciation to Martha Hanoian for her meeting notes)