



Approved Minutes of Diocesan Council Meeting

Via Zoom on Saturday, March 23, 2024, at 10:00 AM

In attendance:

Council Members: Bishop Bonnie Perry, Karen Lewis, Greg Wortley, Emily Williams Guffey, Lynn Wiggins, Maryjane Peck, Gwyn Dugliss, Jenny Ritter, Diana Walworth, Katie Walworth, Chris Harris, Michele Wogaman, RaeLee Baxter, Teri Landreth, Halim Shukair, Luke Thompson, Edie Wakevainen (Secretary)

Chancellor: Steve Ott

Diocesan Staff: Jo Ann Hardy (COO, Canon to the Ordinary), Mark Miliotto (Treasurer, Canon for Finance)

Absent: Judith Schellhammer, Jamie Taylor

Opening Prayer – Katie Walworth

Acceptance of Agenda – Edie Wakevainen

RaeLee Baxter moved to approve the agenda; Jenny Ritter seconded. Motion passed.

Diocesan Council Member Check In – Chris Harris

Individuals shared briefly on the topic of “What nourished you during Lent.”

Bishop Perry’s Update

Discussion of Paid Parental Leave – Emily Williams Guffey and Chris Harris

Jo Ann Hardy, along with Emily and Chris, asked other dioceses about their paid parental leave policies; not that many have them. They drafted a simple policy. After a period of discussion, Council members were asked to contact either Emily or Chris with comments or further suggestions. This policy will become a part of the human resources handbooks for clergy and lay employees.

Human Resources Handbook Executive Summary/Draft Handbook – Jo Ann Hardy

Prior to a full discussion of the updated handbook for Lay Employees at the May 15th Council meeting, Jo Ann

provided a general overview of the major changes. She welcomes comments by email up to May 6. Anyone who wishes to review a paper copy may request one from her.

Property Update – Jo Ann Hardy

1. Emrich Retreat Center, Brighton, MI: An Emrich Going Forward committee has been established and has started to meet. Caretaker and landscaper have been hired for the property.
2. Property of St. Elizabeth's, Redford: Diocesan Council approved sale at January 27, 2024, meeting. The current tenant will purchase the property for \$360k on a land contract. Closing at title company to take place the week of March 24, 2024. Monthly payments will be \$2,000.
3. Property of Christ the King, Taylor: Land Contract sale to tenants under land contract completed for \$175,000. Monthly payments at \$1,850.
4. Property of St. Augustine of Canterbury, Mason: Caretaker has been hired for the property. AA groups using the property have been issued new entrance codes and keys. Property is in good shape.

Review of Financial Reports – Mark Miliotto

Maryjane Peck moved and Halim Shukair seconded to accept the final Audit Reports from 2022 (Bishop's Fund and Diocesan Council). Motion passed.

RaeLee Baxter moved and Greg Wortley seconded to accept the final Financial Reports from 2023 and file them for audit. Motion passed.

Maryjane Peck moved and Jenny Ritter seconded to accept the current Financial Reports and file them for audit. Motion passed.

Loans & Grants Committee – Emily Williams Guffey

1. Brick and Mortar Requests

a) All Saints', Detroit: Is beginning some major deferred maintenance projects. Included in the overall project are roof repairs, masonry repair, gutters/downspouts replacements, boiler repair, parking lot resurfacing, plaster/painting work, and steel door replacement. The entire project is expected to cost \$140,000. They are raising \$30,000 internally, have a special grant already of \$20,000 and are seeking a loan from the Diocesan Council for the rest of the project, approximately \$90,000. The Committee moves that a loan in an amount not to exceed \$90,000 be extended to All Saints', Detroit. Terms of the loan to be determined in consultation by members of the bishop's staff. Motion passed.

b) Incarnation, Ann Arbor: Needs to renovate the small house on its property to be able to use the house for temporary housing through an affordable housing agency like Avalon Housing or Jewish Family Services. Among the most urgent needs are a new heating system, bathtub/shower and a variety of smaller upgrades.

The entire project is expected to cost about \$30,525. They are requesting at \$10,000 grant from the Diocesan Council. They were awarded a grant from the Trustees in the amount of \$15,000 at the March 14, 2024, meeting. The Committee moves that a grant in the amount of \$10,000 be awarded to Incarnation, Ann Arbor for renovation of the “small house” on their property. Motion passed.

2. Advocacy/Public Witness Grants: The Committee moved to award the grants listed below. Motion passed.

2024 Advocacy/Public Witness Requests			
Name of Agency/Ministry:	Requested	Ministry	Recommended
Ann Arbor, Incarnation,	1200	Advocacy Creation Care Ministry	1200
Bloomfield Township, Nativity	500	Earth Day Program Support	500
Dearborn, Christ Church	1000	Intercultural Education	1000
Dearborn, Mother of the Savior	3000	Interfaith Spiritual Care	2500
Detroit, Messiah Housing Corporation	3000	Support for Low Income Renters	2500
Dexter, St. James	2000	Educational programs	2000
Lansing, St. Michael's	1000	Advocacy - End Gun Violence	1000
Plymouth, St. John's	3000	Advocacy - Refugee Resettlement	2500
Saline, Holy Faith	3000	Support - Families with Dementia	2500
Southfield, St. David's	3000	Advocacy - End Gun Violence	2500
Women Confronting Racism	1000	Advocacy - End Systemic Racism	1000
Ypsilanti, St. Luke's	1500	Advocacy - Refugee Resettlement	1500
Total Requests	23200		
Total Recommended			20700
Amount Available:	22000		

3. Social Service Ministries Grants: The Committee moved to award the grants listed below. Motion passed.

Name of Agency/Ministry:	Requested	Notes	Recommended Grant
Ann Arbor, St. Aidan's for Nigeria	600	funded from unspent funds carry over	0
Ann Arbor, St. Andrew's	7500	Community Breakfast Program*	6750
Belleville, Trinity	3000	Nutrition kits for Community Kids*	2675
Birmingham, St. James	2000	Counseling Services	1000
Bloomfield Hills, Christ Church Cranbrook	3000	Assist with repairs at Baldwin Center	1500
Dearborn, Christ Church	3000	Blessings in a Backpack Food Ministry*	2675
Dearborn, Mother of the Savior	2500	Food gift cards for Community*	2250
Detroit, All Saints	3919	Series of Community Workshops	3000
Detroit, Christ Church	2000	Community Bag Lunch Program*	1800
Detroit, Church of the Messiah	3000	Weekly program for Young Adults	2675
Detroit, St. Peter's Episcopal Church	3000	Support for Shower & Laundry	2675
Lansing, St. Michael's	2000	Community Diaper Pantry	1800
Lincoln Park, St. Michael's & All Angels	3000	Community Food Blessing Box*	2675
Mt. Clemens, Grace	5500	Weekly Community Dinner *	4950
Plymouth, St. John's	3000	Shoes for Children	1500
Pontiac, Bound Together	10200	Tutoring, meals for Community kids	9500
Royal Oak, St. John's	5000	Open Hands Food Pantry/Garden*	4450
Shelby Township, St. Luke's	3000	Community Paper/Hygiene Pantry	2675
Southfield, St. Anne's, Mead	5000	Subsidy for Senior Resident Needs	2300
Waterford, St. Andrew's	2500	Bottled Water for Flint Community	2300
West Bloomfield, Spirit of Grace	3000	Blessing Box - Food Insecurity *	2675
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Total requested	75719		
Total Recommended			61825
Amount Available			
Operating Budget 2024	53,500		
*1/2 SDG 2024 (Goal#2 "Zero Hunger")	8371		
Total	61,871		

Additional Reports to Council (non-action items)

A written report from Canterbury University of Michigan was received.

Approval of January 2024 Minutes – Edie Wakevainen

Teri Landreth moved the approval of the January 2024 minutes. Maryjane Peck seconded. Motion passed.

Ratification of Executive Committee Action (approved on 2/28/24) – Bishop Perry

The Loans and Grants Committee of Diocesan Council recommends that an emergency grant in the amount of \$10,000 be awarded to St. Andrew's, Livonia to assist with plumbing repair costs. The amount of the grant will be allocated from the bricks and mortar fund grant (Centennial) of Diocesan Council.

Michele Wogaman moved to ratify, and Maryjane Peck seconded. Motion passed.

Meeting Reflections – How was the meeting for you? – Luke Thompson

Closing Prayer – Teri Landreth

Meeting adjourned at 11:55 am.

Next Council Meeting: May 15, 2024