

DIRECTOR OF FAMILY MINISTRIES EMPLOYMENT APPLICATION

ST. JOHN'S EPISCOPAL CHURCH, ROYAL OAK
ST. JAMES' EPISCOPAL CHURCH, BRIMINGHAM

APPLICANT INFORMATION			
Last Name	First	M.I.	Date
Street Address		Apartment/Unit #	
City	State	ZIP	
Phone	E-mail Address		
Date Available			
Position Applied for			
If hired, can you provide documentation that you are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Have you ever been convicted of a crime (other than minor traffic offenses)? YES <input type="checkbox"/> NO <input type="checkbox"/>			
EDUCATION/TRAINING/SKILLS			
Education:			
Training:			
Certification/Licenses:			
Skills:			
Software Applications:			
Other:			
PREVIOUS EMPLOYMENT			
Company	Phone ()		
City/State			
Job Title			
Responsibilities			
From	To	Reason for Leaving	
Company	Phone ()		
City/State			
Job Title			

Responsibilities		
From	To	Reason for Leaving
Address		Supervisor
Company		Phone ()
City/State		
Job Title		
Responsibilities		
From	To	Reason for Leaving
REFERENCES (PLEASE LIST THREE PROFESSIONAL REFERENCES.)		
Full Name		Relationship
Company		Phone ()
City/State		Email
Full Name		Relationship
Company		Phone ()
City/State		Email
Full Name		Relationship
Company		Phone ()
City/State		Email
DISCLAIMER AND SIGNATURE		
<p>I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.</p> <p style="text-align: center;"><u>At-Will Employment Status</u></p> <p>Employment at St. John's and St. James is on an at-will basis. This means that either the employee or the employer may terminate the employment relationship at any time, with or without cause, and with or without notice, as long as the termination does not violate applicable federal or state laws. This policy does not alter the at-will nature of employment and does not create a contract of employment for any specific duration. No representative of St. John's or St. James, other than the Rector or Priest in Charge, has the authority to enter into an agreement that modifies the at-will employment relationship, and any such agreement must be in writing and signed by the Rector or Priest in Charge.</p> <p style="text-align: center;"><u>Accommodation Request</u></p> <p>In accordance with federal and state law, St. John's and St. James are committed to providing reasonable accommodations to qualified applicants and employees with disabilities. St. John's Episcopal Church encourages applicants and employees to communicate their needs for accommodation at the earliest opportunity to ensure timely support.</p> <p style="text-align: center;"><u>Background Check</u></p> <p>I understand that St. John's Episcopal Church will request a background check as part of the employment process to verify information relevant to my qualifications and suitability for the position.</p>		
Signature		Date

To apply, please submit this employment application and a letter of interest to The Rev. Maryjane Peck mpeck@stjohnro.org and The Rev. Josh Hoover josh@stjamesbirmingham.org. The letter should (a) offer a self-introduction, and (b) describe why you feel drawn to the specific position.